**THE POSITION – Compliance Manager**

Navtech Radar is looking for a talented and experienced Compliance Manager to support the company through ongoing growth. This new role within the company will be a trusted expert and will manage global product compliance – ensuring appropriate regional frequency approvals are in place, providing Customer/Sales support on compliance matter and support of lobbying for application changes. You will also look for risks and opportunities for alternative frequency bands

The role will be reporting to the R&D Manager for Hardware

**COMPANY OVERVIEW - NAVTECH RADAR**

Navtech Radar is a world-leading innovator, and multi-award-winning designer and manufacturer of commercially deployed radar solutions. Our ground-breaking technology is utilised by clients worldwide, across many industry sectors, from Perimeter Security Surveillance and Industrial Automation to Traffic Incident Detection on Smart Highways and as part of Intelligent Transport Systems (ITS).

As part of Halma plc, a FTSE 100 company, you will be joining a group of companies whose mission is to make the world cleaner, safer, and healthier.

**OUR WORK HEADQUARTERS**

Our offices are nestled in the picturesque village of Ardington, South Oxfordshire, within an easy commute from areas of Reading, Swindon, Newbury and Oxford.

**OUR CULTURE, AND BENEFITS**

We help create the right environment for our dedicated staff by providing a flexible, fun, friendly, and family feel. We are dog friendly and enjoy family, friends and group events. We have plenty of free parking for our employees and provide you with options to join colleagues on lunchtime walks, biking and other pursuits. We care about our staff, in fact, our culture is developed by them, for them!

**KEY ACCOUNTABILITIES**

* Manage Product Compliance documentation for existing and new products
* Coordinate and project manage compliance activities
* Support Sales & Product Management with customer queries such as equipment operating parameters, technical details and general compliance questions
* Ensure Frequency & application type compliance with National Regulators
* Maintain product compliance documentation such as Technical Reference Files & labelling, organisation and publication of compliance documentation, and management of compliance testing and customer product acceptance. This will include maintaining compliance for existing products as well as new developments
* Maintain awareness of standards changes, consulting with standards or frequency management organisations such as Ofcom/ECO or equivalents.
* Drive requests for national application changes and licensing requests with frequency management bodies.

**YOUR COMPETENCIES**

* A thorough and methodological approach to work
* Excellent verbal and written communication skills
* Great level of attention to detail
* Excellent organisational skills

**KNOWLEDGE AND EXPERIENCE**

* Knowledge of compliance to EMC, Radio, Electrical Safety and Vibration for markets including Europe, US, Canada as well as other worldwide regions
* Experience of product compliance requirements and maintenance TRFs  
  Experience of standards and regulatory management and changes
* Competence in Microsoft Office software

**DESIRABLE KNOWLEDGE AND EXPERIENCE:**

* Radar or RF background
* ASIL compliance

*Experience of radar technology is not necessary, as full product specific training will be provided,*

*The role will be based at our offices in Ardington, but you should expect some travel to visit test centres, regulatory bodies, customers or suppliers.*

**Salary and benefits:**

We are offering a salary of £40,000 per annum. Other benefits include a generous profit share bonus scheme, pension contributions and holiday loyalty scheme

We are always looking for the right people so, even if you don’t feel that you tick every box, if you feel that the role and the company would be a good fit for you then please get in touch with us.