




Navtech Radar Limited

Home Farm, Ardington,

Wantage, Oxfordshire, OX12 8PD, UK

 +44(0)1235 832419

 info@navtechradar.com

THE POSITION – FINANCE APPRENTICE

Navtech Radar is looking for a Finance Apprentice to support the company through ongoing growth.

The role will be in the Finance Department. Within this role, the Company will support you through your AAT Level 3 whilst you are learning on the job.

COMPANY OVERVIEW - NAVTECH RADAR

Navtech Radar is a world-leading innovator, and multi-award-winning designer and manufacturer of commercially deployed radar solutions. Our ground-breaking technology is utilised by clients worldwide, across many industry sectors, from Perimeter Security Surveillance and Industrial Automation to Traffic Incident Detection on Smart Highways and as part of Intelligent Transport Systems (ITS).

As part of Halma plc, a FTSE 100 company, you will be joining a group of companies whose mission is to make the world cleaner, safer, and healthier.

OUR WORK HEADQUARTERS

Our offices are nestled in the picturesque village of Ardington, South Oxfordshire, within an easy commute from areas of Reading, Swindon, Newbury and Oxford.

OUR CULTURE, AND BENEFITS

We help create the right environment for our dedicated staff by providing a flexible, fun, friendly, and family feel. We are dog friendly and enjoy family, friends and group events. We have plenty of free parking for our employees and provide you with options to join colleagues on lunchtime walks, biking and other pursuits. We care about our staff, in fact, our culture is developed by them, for them!

KEY ACCOUNTABILITIES

- Assist with the running of the purchase ledger from end to end
- Receiving an invoice through to arranging payment runs
- Process employee expenses and credit card expenses
- Assist with month-end checking and reconciliation processes
- Assist with monthly reporting
- Management of supplier account setups
- Collating approved invoices for payment runs






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QUALIFICATIONS

The apprentice will take their training either online or at a local college. At the end of the training, the apprentice will receive the Advanced Diploma in Accounting (Level 3) qualification and have the potential opportunity to move to higher AAT Levels.

SALARY

Salary will be competitive based on this type of role within the Thames Valley.

